

Environmental Policy

December 2011

Commitment

Horizons is committed to continually reducing the impact of its activities on the environment.

Key points

The key points of our strategy to achieve this are:

- Actively promote recycling both internally and amongst clients and suppliers
- Minimise the use of electricity and other fuel sources through attention to eliminating unnecessary heating, lighting and power
- Source and use supplies that minimise the environmental impact of Horizons' activities covering in particular:
 - Paper and other stationery
 - Computers and other electronic equipment
- Minimise the environmental impact of travel by:
 - Using electronic communications and public transport wherever possible
 - Adopting distributed company policy that means that people work locally wherever possible
- Disseminate information and services electronically whenever possible rather than by post
- Whenever possible, base our recommendations to clients on sound, positive environmental practices
- Meet or exceed all the environmental legislation that relates to the company
- Work with like-minded companies
- Review this policy in December each year and agree it with senior stakeholders in the company